



Ukraine - AML KYC Regulations

Document History

Issue Date	Version	Comments
17.11.2019	1.0	-

Disclaimer: Neither Shufti Pro nor the authors of this document shall be held responsible, liable or accountable for the contents of this document. The responsibility to comply with AML - KYC regulations lies with the Client. Achieving full compliance with legal obligations requires a thorough analysis of the specific situation, organizational requirements, and regulatory practices. The information provided in this document should be seen as an overview of requirements and measures towards conducting proper and satisfactory Identity Verification procedures. This document suggests general measures in line with recommendations, resources, or procedures provided by relevant laws and authorities to support identity verification requirements. The mere reference to or reliance placed on this document alone does not constitute a warranty of any system nor does it guarantee legal compliance. It remains the sole responsibility of the Client to comply with its legal obligations.

Index

Introduction	3
Scope	3
Definitions	3
References	4
Due Diligence Requirements	4
Identity Verification Requirements	4
Compliant CDD Methods	4
Documents Required for Verification	4
Timing of Verification	5
Enhanced Due Diligence Measures	5
Reliance on External Services	5
Record Retention	5

1. Introduction

Ukraine introduced its AML/CFT legislative framework to counteract money laundering and criminalize it. This law regulates the rights and obligations of legal persons and natural persons in preventing and detecting money laundering and terrorist financing. This law also contains provisions regarding customer screening, identification and verification of customers, and the reporting of unusual transactions.

2. Scope

The 'Ukraine - AML KYC Regulations' report may be used as a reference to highlight information from the '*Law of Ukraine on Prevention and Counteraction to Legalization (laundering) of Proceeds from Crime, Financing of Terrorism and Financing of Proliferation of Weapons of Mass Destruction*'.

Under the guidelines from the State Financial Monitoring Service of Ukraine (SFMS), the National Bank of Ukraine and the aforementioned Act(s), this document highlights the necessary requirements for AML and KYC procedures, in particular, Identity Verification required in Ukraine. These requirements are approximated from relevant information/laws/directives from the aforementioned document.

3. Definitions

- **Client**: Shufti Pro's customer is referred to as the Client.
- **Customer**: The client's customer whose subject to the KYC - AML checks.
- **End-user**: The client's customer is referred to as end-user but from Shufti Pro's perspective.
- **Document Verification**: The process of verifying the authenticity of a government-issued identity document.
- **Identity Verification**: The process of verifying the identity of the client's customers.
- **Proof of Identity**: Any government-issued identity document that can be used to identify an individual (natural person).
- **EDD**: Enhanced Due Diligence (EDD) is a process that executes a greater level of scrutiny related to the potential business relationships.
- **Third-Party Diligence**: Outsourcing of the due diligence process to an external party by the Client who is originally responsible for carrying out due diligence activities.
- **PEP**: Politically Exposed Person (PEP) is a person with a higher risk for potential involvement in bribery/corruption.
- **Due Diligence**: Refers to the measures taken to mitigate risk before entering into an agreement or carrying out a financial transaction with another party.

4. References

- [Law On The Prevention And Counteraction To The Legalization \(laundering\) Of Proceeds Of Crime, The Financing Of Terrorism and The Financing Of The Proliferation Of Weapons Of Mass Destruction](#)

5. Due Diligence Requirements

5.1. Identity Verification Requirements

As per the requirements of the Ukrainian regulations, these are the following ID attributes required for the purpose of identifying a natural person (Individual) from official documents.

- Name and Surname;
- Date of Birth;
- Passport number of the citizen of Ukraine (or other identity document);
- Nationality;
- Address.

5.2. Compliant CDD Methods

We (Shufti Pro) may apply one or more of the following measures at the request of the Client to perform Identity Verification on its behalf. Where an End-user is an individual, who does not present himself to the Client for verification in physical presence.

- 5.2.1. Shufti Pro shall perform verification of the End-user's identity on the basis of independent sourced documents that are highlighted in 5.3. These documents provide reasonable reliability to the confirmation of the identity in Ukraine. Shufti Pro shall ensure that documents being utilized are photo-based biometric identification documents that suffice requirements for Identity Verification.
- 5.2.2. For the purpose of verifying the End-user's identity, Shufti Pro shall also verify the documents that are submitted. We utilize our specialized Document Verification service to perform checks on the authenticity of the document. This includes checks on security features such as holograms, tapered/crumpled edges, doctored elements, form inconsistencies, document expiration, MRZ, reflected colors and microprinting.

5.3. Documents Required for Verification

The following documents are considered in Ukraine as Proof of Identity:

Identity Verification

- Identity Card;
- Driving Licence;
- Passport.

Address Verification

The following documents are considered in Ukraine as proof of address:

- A current utility bill (such as gas, electricity, telephone or mobile phone bill);
- Bank statement (issued no more than three months ago that shows the End-user's address and name);
- A document issued by a government department that shows the End-user's address and name.

5.4. Timing of Verification

Identity Verification is not limited to a one-time, one instance process. In fact, it is required in multiple instances as per regulations. The application and choice of when to deploy Identity Verification procedures depend on your requirements and it's conveyance to Shufti Pro.

You are to pursue Identity Verification when you onboard a new Customer. If you are dealing with transaction data, you should apply Identity Verification as per the monetary thresholds defined in Ukraine's regulations. In other instances, Identity Verification becomes more important to employ if you face higher risks from your Customers. A high risk situation would be any instance where an Individual might represent above normal exposure of money laundering related threats to you.

6. Enhanced Due Diligence Measures

In the absence of readily available regulations, clients may rely on the Enhanced Due Diligence measures for high risk End-users. Shufti Pro provides you its AML Screening service, which screens an individual's selected ID attributes of Name and DOB against watch-lists of global regulatory authorities, foreign and domestic databases, PEPs and sanctioned individuals. Clients may utilise such services as per their needs. This includes before or after establishing a relationship with their Customer.

7. Reliance on External Services

In the absence of explicit regulations, clients on their discretion, may seek the services of a third party for fulfilling AML/KYC obligations. Regardless of reliance on a third party, the client will remain liable for maintaining regulatory compliance as well as fulfilling AML and KYC obligations.

8. Record Retention

As per the Ukrainian Act, you are required to retain data for not less than five (5) years. These are a part of your AML and KYC obligations for due diligence. In the case where this information is processed, collected and managed by a relevant third-party. You are liable to collect all such necessary information (Due Diligence Data) from the third party without undue delay.